

**REQUEST FOR PROPOSAL (RFP)
IT STRATEGIC PLANNING SERVICES
FOR THE CITY OF STOCKTON, CALIFORNIA
(PUR 24-005)**

ADDENDUM No. 1

DATE: 11/30/2023

To All Potential Proponents:

A. This Addendum shall be considered part of the proposal documents for the above-mentioned project as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original proposal documents, this Addendum shall govern and take precedence. PROPONENTS MUST SIGN THE ADDENDUM AND SUBMIT IT WITH THEIR PROPOSALS.

B. Proponents are hereby notified that they shall make any necessary adjustments in their estimates as a result of this Addendum. It will be construed that each Proponent's Proposal is submitted with full knowledge of all modifications and supplemental data specified herein.

PLEASE NOTE THE FOLLOWING QUESTIONS/ANSWERS/CHANGES TO (PUR 24-005). THE CITY'S RESPONSES TO QUESTIONS SUBMITTED ARE IN BLUE

SOLICITATION UPDATE

1. Section 2.1, a, is replaced with the following language:

A comprehensive assessment of the current state of the City's technology environment. This assessment is to include identifying the existence of manual or poorly digitized processes, staffing levels, knowledge, and educational challenges.

2. Section 2.1, b, is replaced with the following language:

High Level analysis of the City's current infrastructure and the transition to Building Next Generation IT Infrastructure and Capabilities.

3. Section 2.1, d, is replaced with the following language:

Identify opportunities to leverage new and existing technology and integrate as appropriate across departments.

4. Section 2.1, e, is replaced with the following language:

Identify process and technology to develop and refine IT documentation on a regular basis

5. Section 2.1, f, is replaced with the following language:

Identify SMART City technologies that would benefit local businesses and ways to promote

and market those technologies to local businesses.

6. Section 2.1, g, is replaced with the following language:

Identify and propose mobile applications to improve access to City services.

7. Section 2.1, h, is added with the following language:

Identify best practices for leveraging the IT service management system to streamline workflow processes for IT.

8. Section 2.1, i, is added with the following language:

Identify and assess any deficiencies or gaps related to the Data Center and related infrastructure equipment and identify opportunities for Disaster Recovery/Co-Location opportunities.

9. Section 2.1, j, is added with the following language:

Perform a gap analysis to include priorities and recommendations in a comprehensive report on the recommended state. The primary focus is for the next 3 years. Include recommendations for the high priority AI and Smart Cities initiatives by department that would have the greatest benefit in terms of return on investment and overall service delivery to citizens.

10. Section 2.1, k, is moved from previously letter “g”, with the following language:

Include estimated budget requirements for each recommended action.

Questions & Answers

1. What is the current number of locations within your IT environment?

1

2. How many departments do you anticipate being a part of the interview process?

10

3. How many servers exist in your environment? Please list quantities including host servers, datacenters, cloud, physical, and virtual.

Confidential. Any information or details will be shared with the winning proponent as deemed necessary for the intended purpose.

4. Does your agency have any backup solutions in place? If so, please provide the brand.

Confidential. Any information or details will be shared with the winning proponent as deemed necessary for the intended purpose.

5. How many firewalls are within your IT environment?
Confidential. Any information or details will be shared with the winning proponent as deemed necessary for the intended purpose.
6. How many switches/routers are within your IT environment?
Confidential. Any information or details will be shared with the winning proponent as deemed necessary for the intended purpose.
7. How many wireless access points are within your IT environment?
Confidential. Any information or details will be shared with the winning proponent as deemed necessary for the intended purpose.
8. How many printers are connected to the network within your IT environment?
Confidential. Any information or details will be shared with the winning proponent as deemed necessary for the intended purpose.
9. Do you have an anti-virus solution in place? If so, which brand?
Confidential. Any information or details will be shared with the winning proponent as deemed necessary for the intended purpose.
10. Do you have other security tools in place? If so, which solutions?
Confidential. Any information or details will be shared with the winning proponent as deemed necessary for the intended purpose.
11. Do you have a SEIM solution in place and/or SOC requirements?
Confidential. Any information or details will be shared with the winning proponent as deemed necessary for the intended purpose.
12. How many external IP addresses are within your IT environment?
Confidential. Any information or details will be shared with the winning proponent as deemed necessary for the intended purpose.
13. Do you have vulnerability scanning in place? If so, what is the frequency?
Confidential
14. Please provide a list of all the applications used within your environment
Confidential. Any information or details will be shared with the winning proponent as deemed necessary for the intended purpose.
15. Section 2.1 d) – “Use IT industry standards to perform risk assessment and gap analysis on the effectiveness of current IT organizational structure, technical infrastructure, security, and support to meet the needs of current and future City initiatives.” Does this statement mean that the City desires, as a part of our proposal, a full comprehensive network assessment and associated penetration testing? Or are we to provide a high-level review without these more intensive tasks?
Please see above under “SOLICITATION UPDATE”

16. Section 4.4 - “The best evaluated Proponent will be required to submit a full and detailed presentation of the true condition of the Proponent’s assets, liabilities, and net worth.” Can we assume this means that the requested information is not due as a part of our proposal, but will be due if / when the identified vendor finalist is selected?

That is correct. Per Section 4.4, Paragraph 1, please only submit Attachment D-Certification of Financial Condition, with your proposal.

PROPONENT MUST ACKNOWLEDGE THIS ADDENDUM BY SIGNING BELOW AND ATTACHING THE SIGNED ADDENDUM TO THE PROPOSAL:

Company Name _____

Contact Person _____

Signature _____

Date _____

Proposals Due – Promptly by 2:00 P.M., Thursday, December 14, 2023 at the City Clerk’s Office.

-----City of Stockton Use Only below this line-----

Addendum acknowledged and signed? _____ (Procurement Specialist’s initials)